To: project.manager@espire.com

Cc: [gurudeo.singh@espire.com](mailto:gurudeo.singh@espire.com)

Sub: Get More Clarification About Project(ABC).

Hi XXX,

Hope you are doing well.

**I’m afraid I don’t understand what you want to from this project. I have a few doubts.**

* **Project cost something like as…**
* Could you give me some more details about this task?

I’d appreciate it if you can look into this a quickly as possible, with heads up on the project deadline. So When you feel free please call me or you can do a meeting in teams. Then I will clarify my doubts about project.

**Thanks & Regards**

**Software Engineer**

[**Kapil.kumar@espire.com**](mailto:Kapil.kumar@espire.com)

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**SEI CMMI level 5 Ver 2.0 Appraised (DEV + SVC)**

**ISO 27001:2013 & ISO 9001:2008 certified**

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